

**ALBYN HOUSING SOCIETY LIMITED**  
**FINAL**  
**MINUTES OF THE ANNUAL GENERAL MEETING**  
**HELD ON WEDNESDAY 25 SEPTEMBER 2024 AT 5.00PM**  
**KINGSMILLS HOTEL, INVERNESS**

**Board Members Present**

Lesley McInnes,  
Chair

Carl Patching,  
Vice Chair

Ian Fosbrooke,  
Secretary

Clea Warner,  
Member

Fiona Mustarde,  
Member

Scott MacLeod,  
Member

Niall Owen,  
Member

Jackie Bugden,  
Member

Lynne Holborn,  
Member

**Society Members Present**

Liam Salkin

Jim Convery

Catherine Craib

Marusha Wilson (via proxy)

**Albyn Staff in Attendance**

Kirsty Morrison,  
CEO

Andrew Marin,  
Executive Director of Group Services

Maureen Knight,  
Executive Director of Operations

Laurie MacLeod,  
Head of HR

Robert Buchanan,  
Director of ICT & Business Services

Laura Morgan,  
Governance Manager (minute)

Elaine Lovegrove,  
Corporate Assistant

Brett Fletcher,  
Executive Assistant

## **1. WELCOME**

- 1.1 The Chair welcomed attendees to the meeting.
- 1.2 It was noted that 13 Society members were in attendance at the meeting in person or by proxy and that the meeting was quorate.

## **2. APOLOGIES**

- 2.1 Apologies had been received from Ann Boon, David Cargill, Gail Linden, Craig Levy, and Craig Russell.

## **3. APPROVAL OF MINUTES OF THE 2023 ANNUAL GENERAL MEETING**

- 3.1 The minutes of the previous Annual General Meeting held on 25 September 2024 were adopted as a true record.

## **4. CHAIR'S REPORT**

- 4.1 Lesley McInnes presented the Chair's report.

## **5. CHIEF EXECUTIVE OFFICER'S REPORT**

- 5.1 Kirsty Morrison presented the CEO's report.

## **6. THE REPORT OF THE BOARD AND FINANCIAL STATEMENTS TO 31 MARCH 2024**

- 6.1 The Executive Director of Group Services presented the Report of Board and Financial Statements.
- 6.2 It was noted that the Financial Statements had already been approved by the Board and had been sent to all Society members by post.

## **7. ELECTION TO THE BOARD**

- 7.1 As required by the Rules of Albyn Housing Society, one third of our Board members were required to retire before to the AGM. Prior to the AGM this year, the Board had 12 full Members, requiring four Members to step down. This year, Angela Currie retired from the Board and has decided not to stand for re-election. Lesley McInnes, Carl Patching, and Fiona Mustarde were also required to retire and will stand for re-election to the Board.
- 7.3 This resulted in a total of four vacancies being available on the Board.
- 7.4 This year the Society received nominations for election to the Board from the following Society members: Lesley McInnes, Carl Patching, and Fiona Mustarde.
- 7.5 As this number did not exceed the number of vacancies on the Board, all nominees were duly elected without the need for a vote.
- 7.6 The Society Board Membership was confirmed as: Lesley MacInnes, Clea Warner, Carl Patching, Ian Fosbrooke, Fiona Mustarde, Scott Macleod, Lynne Holburn, Jackie Budgen, Craig Levy, Craig Russell, and Niall Owen.
- 7.7 The election of office bearers would take place at the first meeting of the Board being held after the AGM. Details of the election results of the AGM and election of office bearers would

be posted on the Society website and sent out to all tenants in the next Tenant Newsletter.

**8. APPOINTMENT OF AUDITORS**

- 8.1 The Executive Director of Group Services confirmed that that RSM (UK) Audit LLP had been selected to continue as the auditor of the Society.

**9. AOCB**

- 9.1 There was no other business noted.
- 9.2 The Chair thanked everyone for attending the meeting and called it to a close.

The meeting came to an end.