

**Albyn Housing Society Limited**  
**98 - 104 High Street**  
INVERGORDON  
IV18 0DL



0300 323 0990

## **TERMINATION OF TENANCY**

I/We (*Tenant and Joint Tenant if applicable*)

\_\_\_\_\_  
(Address)

\_\_\_\_\_  
tenant of Albyn Housing Society Ltd, with the consent of (*Joint Tenant*)

\_\_\_\_\_ the spouse/partner of the said  
(*Tenant*)

\_\_\_\_\_  
for the purpose of the Matrimonial Homes (Family Protection Scotland Act) 1981, hereby  
give notice of my/our intention to vacate the property at (*Current Address*)

\_\_\_\_\_  
On the (*date*)\_\_\_\_\_ day of (*month*)\_\_\_\_\_ 20\_\_\_\_

Does this leave the property empty?

Yes ☐ No ☐

Please cancel my direct debit from \_\_\_\_\_

Please refund any credit on my rent account to my bank account. Please note that joint  
tenants must both sign.

Name on account \_\_\_\_\_

Account number \_\_\_\_\_

Bank sort code \_\_\_\_\_

Name of Bank \_\_\_\_\_

My/Our new address will be \_\_\_\_\_

\_\_\_\_\_  
Telephone Number \_\_\_\_\_

I/We understand that:-

- a) the keys must be returned by 10am of that day, to your closest Albyn office:  
**68 Maclellan Crescent, Inverness, IV3 8DN**  
**or 98-104 High Street Invergordon, IV18 0DL**
- b) a final meter reading must be arranged with your electrical supplier

- c) I must contact Albyn's Customer Services Team to arrange an inspection of the property (0300 323 0990)

Signed \_\_\_\_\_ Date \_\_\_\_\_

Signed \_\_\_\_\_ Date \_\_\_\_\_  
(joint tenant)