

ALBYN HOUSING SOCIETY LIMITED

MINUTES OF THE ANNUAL GENERAL MEETING OF ALBYN HOUSING SOCIETY LIMITED HELD ON WEDNESDAY 16 SEPTEMBER 2020 AT 7.00PM VIA ZOOM

Present

Maxine Smith (Chair)
Glynis Sinclair

Donna Smith
Jim Convery

Raymond Bremner
Paul Adams

Members in Attendance

Lisette Howlett
Simon Noble

Malcolm Harrison

Liam Salkin

Albyn Staff in Attendance

Lisa Buchanan
Brett Fletcher
Laurie Macleod
Gayle Anderson
Karen Anderson
Miriam Blain
Dom Jordon

Carlan Connon
Lynne Mackay
Tara Donaldson
Mairi Gilmour
Laura Morgan
Nikki Bridges
Natalia Mitchell

Andrew Martin
Roddy Robertson
Tim Bruce
William Blandford
Louise Cook
George Mackie

1 tenant and 14 guests were also present.

1. WELCOME AND HOUSEKEEPING

Maxine Smith welcomed attendees to the meeting and outlined the restrictions that were placed upon participation within virtual AGMs by the Corporate Governance Insolvency Act.

2. APOLOGIES

Apologies had been received from the following Society members: Maureen Cairney, Catherine Craib, Donald Henderson, Maria Henderson, Isabell McLaughlan, Donald Livingstone, Agnes Rennie, David Rennie, Bryan Summerfield, Ann MacLean, Douglas Russell, Sandy Gracie, Marusha Wilson.

Apologies were also received from Board Member, Ian Fosbrooke.

3. APPROVAL OF MINUTES OF THE 2019 ANNUAL GENERAL MEETING

- 3.1 The minutes of the previous Annual General Meeting held on 03 September 2019 were adopted as a true record. These were proposed in advance by Maxine Smith and seconded by Jim Convery.

4. CHAIRPERSON'S REPORT

- 4.1 The Chairperson's report was presented by Maxine Smith. The report is contained in the summary of the Annual Report for 2019/20.

5. CHIEF EXECUTIVE'S REPORT

- 5.1 The Chief Executive's report was presented by Lisa Buchanan. The full report is contained in the summary of the Annual Report for 2019/20.

6. DIRECTOR OF FINANCE AND CORPORATE SERVICES' REPORT & APPROVAL OF THE REPORT OF THE BOARD AND FINANCIAL STATEMENTS TO 31 MARCH 2020

- 6.1 Andrew Martin gave a presentation and briefing on the Society's accounts for the year to 31 March 2020.
- 6.2 The Report of the Board and the Financial Statements to 31 March 2020 was approved. This was proposed by Maxine Smith and seconded by Jim Convey.

7. ELECTION TO THE BOARD

7.1 Board Membership

- 7.1.1 Prior to the AGM this year the Board had seven Members, requiring two Members to step down. This year, the following Board Members stepped down: Ian Fosbrooke and Jim Convey. As per Society Rules, they were permitted to stand for re-election at the AGM without the need to be nominated. Both have confirmed that they will be seeking re-election.
- 7.1.2 Three of Board Members resigned during the year and were therefore not seeking re-election: Justine Golesworthy, Ann Boon, and Susannah Edeacott.
- 7.1.3 This left up to seven vacancies on the Board.
- 7.1.4 The recent recruitment drive for new Board members had identified four candidates for Board membership. They were: Carl Patching, Clea Warner, Nicola Drummond, Fiona Mustarde.
- 7.1.5 A nomination for Board membership was also received for an Albyn Housing Society member: Isabel McLaughlan.
- 7.1.6 With no other nominations for Board membership having been received, all were duly elected to the Board.
- 7.1.7 It was confirmed that Board membership was therefore: Maxine Smith, Ian Fosbrooke, Jim Convey, Raymond Bremner, Glynis Sinclair, Donna Smith, Paul Adams, Carl Patching, Clea Warner, Nicola Drummond, Fiona Mustarde, Isabel McLaughlan.

7.2 Election of Office Bearers

- 7.2.1 Maxine Smith noted that the election of Office Bearers would take place at a meeting of the Board following the AGM.

8. APPOINTMENT OF AUDITORS FOR THE FINANCIAL YEAR 2020/21

8.1 The Chair announced that RSM (UK) Audit LLP had been selected to continue as the Society's auditors in 2020.

9. ANY OTHER NOTIFIED BUSINESS

9.1 There was no other notified business.

The meeting then came to an end.