

ALBYN HOUSING SOCIETY LIMITED

Minutes of the ANNUAL GENERAL MEETING of Albyn Housing Society Limited held on Tuesday 11 September 2018 at 7.00pm at the Kingsmills Hotel, Inverness

Present

Mr D Russell (Chair)
Mr I Fosbrooke

Mr S Smith
Mr S Gracie

Ms J Carr
Ms M Smith

Members in Attendance

Mrs J Kafetzaki
Mr G Kelman
Mrs M Lee-MacPherson

Mr L Salkin
Ms S Slimon

Ms C Craib
Mr J Rodewald

Albyn Staff in Attendance

Mr C Macaulay
Miss C Lawrie
Mr G Rose
Ms J Soley
Ms H Mackay
Ms F Munro

Mr A Martin
Ms A Mackay
Mr J Banks
Ms E Johnston
Mr R Sarkar
Ms Y Simpson

Ms M Gilmour
Ms S Northern
Mr J Peteranna
Mrs B Fletcher
Mr W Blandford

24 tenants and guests were also present.

1. GUEST SPEAKER

Ms Ruth Webster, Strategic Manager of the Hive Project, was the guest speaker. Ms Webster gave a very interesting and thought-provoking talk on the work of the Hive Project and the help that it and Mikeysline can offer to people in crisis. Ms Webster was thanked for her presentation.

2. APOLOGIES

Apologies had been received from: Mr Convery, Mr Sinclair, Mr and Mrs Henderson, Mr Harrison, Mr Reid, Mrs McLaughlan, Mr Noble, Mr Summerfield, Mr MacMillan, Mr Glaister, Mr and Mrs Rennie, Mr Reid and Ms MacLean. No-one from the Invergordon Community Council was able to attend.

3. APPROVAL OF MINUTES OF THE 2017 ANNUAL GENERAL MEETING

- 3.1 The minutes of the previous Annual General Meeting held on 11 September 2017 were adopted as a true record. These were proposed by Mrs Carr and seconded by Mr Gracie.

4. CHAIRPERSON'S REPORT

- 4.1 The Chairperson's report was presented by Mr Russell. The full presentation is contained in the summary of the Annual Report for 2017/18.

5. CHIEF EXECUTIVE'S REPORT

- 5.1 The Chief Executive's report was presented by Mr Macaulay. The full presentation is contained in the summary of the Annual Report for 2017/18.

6. HEAD OF FINANCE AND CORPORATE SERVICES' REPORT & APPROVAL OF THE REPORT OF THE BOARD AND FINANCIAL STATEMENTS 31 MARCH 2018

- 6.1 Mr Martin gave a presentation and briefing on the Society's accounts for the year to 31 March 2018.
- 6.2 The Report of the Board and the Financial Statements to 31 March 2017 was approved. This was proposed by Ms Smith and seconded by Mr Fosbrooke.

7. ELECTION TO THE BOARD

7.1 Board Membership

- 7.1.1 Two Board members stood down for re-election. These were: Mr Fosbrooke and Mr Gracie. Both were duly re-elected to the Board.
- 7.1.2 One co-opted member of the Board, Mrs June Carr, stood for election.
- 7.1.3 Three Board members resigned during the year, and they were Mrs Erin Grant, Mrs Isabell McLaughlan and Mr Angus McMaster.
- 7.1.4 This left up to five vacancies on the Board.
- 7.1.5 The recent recruitment drive for new Board members had identified two candidates for Board membership. They are: Ms Lynne Clow, and Ms Lisette Howlett. With no other nominations for Board membership having been received, both were duly elected to the Board.

7.1.6 It was confirmed that Board membership was therefore: Mr Jim Convery, Ms Maxine Smith, Mr Ian Fosbrooke, Mr Sandy Gracie, Mr Shaun Smith, Mr Douglas Russell, Mrs June Carr, Ms Lynne Clow and Ms Lisette Howlett.

7.2 Election of Office Bearers

7.2.1 Election of office bearers had taken place at the 14 August 2018 Board meeting. The meeting was therefore informed of the undernoted re-elections:

- Chairperson: Mr Shaun Smith
- Vice-Chair: Mr Douglas Russell
- Board Secretary: Ms Maxine Smith

8. **APPOINTMENT OF AUDITORS FOR THE FINANCIAL YEAR 2018/19**

8.1 The tender process to identify the Society's external auditors has been completed. As a result, the Chair announced that RSM (UK) Audit LLP had been selected to continue as the Society's auditors. The Chair recommended their appointment to the meeting.

9. **ANY OTHER NOTIFIED BUSINESS**

9.1 There was no other notified business.