

## ALBYN HOUSING SOCIETY LIMITED

### Minutes of the ANNUAL GENERAL MEETING of Albyn Housing Society Limited held on Tuesday 19 August 2014 at 7.00pm at the Kingsmills Hotel, Inverness

#### Present

Mr D Russell (Chair)	Mr G Sinclair	Mrs P Dingwall
Mr E Grant	Mrs I McLaughlan	Mrs S Slimon
Ms M Smith	Mr J Convery	Mr B Summerfield
Mr J Oag		

#### Members in Attendance

Mrs C Craib	Mrs J Kafetzaki	Mr J W Laing
Mr L Salkin	Mrs E A MacLean	Ms C Cameron
Mrs M Cairney		

#### Albyn Staff in Attendance

Mr C Macaulay	Mr R Nairn	Ms H Barton
Miss C Lawrie	Mr G Rose	Ms S Watson
Miss L Mackay	Ms L Fraser	Ms N Mitchell
Mr R Robertson	Ms F Munro	Ms M Gilmour
Ms H Cameron		

20 tenants and guests were also present.

#### 1. GUEST SPEAKER

Mr Moray Macdonald, Managing Director of Weber Shandwick, made a presentation on the forthcoming Referendum as Guest Speaker. Mr Macdonald was thanked for his interesting presentation.

#### 2. APOLOGIES

Apologies were received from: Ms K Williams; Mr T Solle; Reverend Macarthur; Mr and Mrs Henderson; Mr W Milne; Mrs J Fenn; Mrs M Duncan; Mrs S Laing; Ms M Wilson; Mrs I MacRae; Invergordon Community Council; Mr J Stone; Mr K MacMillan; Mr D Livingston; Mr A Shute; Mr J Rodewald; Ms A McLaughlan; Mr and Mrs Cavanagh; Mr and Mrs Rennie; Ms M Lee-MacPherson and Mr M Reid.

### **3. APPROVAL OF MINUTES OF THE 2012/13 ANNUAL GENERAL MEETING**

- 3.1 The minutes of the previous Annual General Meeting held on 13 August 2013 were adopted as a true record. These were proposed by Mrs Slimon and seconded by Ms Smith.

### **4. CHAIRPERSON'S REPORT**

- 4.1 The Chairperson's report was presented by Mr Russell. The full presentation is contained in the summary of the Annual Report for 2013/14.

### **5. CHIEF EXECUTIVE'S REPORT**

- 5.1 The Chief Executive's report was presented by Mr Macaulay. The full presentation is contained in the summary of the Annual Report for 2013/14.

### **6. FINANCE & CORPORATE SERVICES DIRECTOR'S REPORT & APPROVAL OF THE REPORT OF THE BOARD AND FINANCIAL STATEMENTS 31 MARCH 2014**

- 6.1 Mr Nairn gave a presentation and briefing on the Society's accounts for the year to 31 March 2014.
- 6.2 The Report of the Board and the Financial Statements to 31 March 2014 were proposed for approval by Mr Convery and seconded by Mr Oag.

### **7. ELECTION TO THE BOARD**

#### **7.1 Board Membership**

- 7.1.1 Two Board members stood down for re-election. These were: Messrs Douglas Russell and Gavin Sinclair. As there had been no nominations for Board membership Mr Macaulay confirmed that Messrs Russell and Sinclair were therefore re-elected to the Board.
- 7.1.2 Two Board members stood down and did not seek re-election. They were: Messrs Bryan Summerfield and Jim Oag. Mr Macaulay explained that co-options are now being considered to fill these two spaces on the Board. It was hoped that these would be tenant representatives. The Chairman added that the Board members were very keen to ensure that they had tenant representatives on the Board and he encouraged anyone interested to contact Albyn. He stressed that being a member of Albyn's Board was challenging, but worthwhile.

7.2 Election of Chairperson

7.2.1 Mr Russell was formally proposed as Chairperson by Mrs Slimon. This was seconded by Mrs McLaughlan. Mr Russell was therefore formally confirmed to continue in the role of Chairperson.

7.3 Election of Vice-Chairperson

7.3.1 Mr Sinclair was formally proposed as Vice-Chairperson by Ms Smith. This was seconded by Mrs McLaughlan. Mr Sinclair was therefore formally confirmed to continue in the role of Vice-Chairperson.

7.4 Election of Secretary

7.4.1 Ms Smith was formally proposed as the Secretary by Mrs Slimon. This was seconded by Mr Russell. Ms Smith was therefore formally confirmed as the Secretary.

**8. APPOINTMENT OF BAKER TILLY FOR THE FINANCIAL YEAR 2013/14**

8.1 Baker Tilly were re-appointed as the Society's auditors. This was proposed by Mr Convery and seconded by Mr Sinclair.

**9. ANY OTHER NOTIFIED BUSINESS**

9.1 There was no other notified business.