

## **ALBYN HOUSING SOCIETY LIMITED**

### **Minutes of the ANNUAL GENERAL MEETING of Albyn Housing Society Limited held on Tuesday 18 August 2015 at 7.00pm at the Kingsmills Hotel, Inverness**

#### **Present**

Mr D Russell (Chair)	Mr G Sinclair	Mr J Convery
Mrs I McLaughlan	Mrs S Slimon	Ms M Smith
Miss G Linden	Mr A McMaster	

#### **Members in Attendance**

Mrs J Kafetzaki	Mr L Salkin	Mrs M Cairney
Ms C Cameron	Ms C Craib	Mrs M Lee-MacPherson
Mr J Oag		

#### **Albyn Staff in Attendance**

Mr C Macaulay	Mr R Nairn	Ms S Watson
Mrs S Northern	Miss L Mackay	Ms A Mackay
Ms C Naughton	Mr G Rose	Ms L Fraser

18 tenants and guests were also present.

#### **1. GUEST SPEAKER**

Mr Matt Stevenson, Managing Director of Carbon Dynamic, made a presentation on about modular construction methods. Mr Stevenson was thanked for his interesting presentation.

#### **2. APOLOGIES**

Apologies had been received from: Ms K Williams; Mr T Solle; Mrs E Grant; Mrs P Dingwall; Mr and Mrs Henderson; Mrs M Duncan; Ms M Wilson, Mr B Summerfield, Mr W Milne; Ms A MacLean and Mr A Shute.

#### **3. APPROVAL OF MINUTES OF THE 2014 ANNUAL GENERAL MEETING**

3.1 The minutes of the previous Annual General Meeting held on 19 August 2014 were adopted as a true record. This was proposed by Mr Sinclair and seconded by Mr Oag.

#### **4. CHAIRPERSON'S REPORT**

- 4.1 The Chairperson's report was presented by Mr Russell. The full presentation is contained in the summary of the Annual Report for 2014/15.

#### **5. CHIEF EXECUTIVE'S REPORT**

- 5.1 The Chief Executive's report was presented by Mr Macaulay. The full presentation is contained in the summary of the Annual Report for 2014/15.

#### **6. CHIEF OPERATING OFFICER'S REPORT**

- 6.1 The Chief Operating Officer's report was presented by Mr Nairn.

#### **7. FINANCE & CORPORATE SERVICES DIRECTOR'S REPORT & APPROVAL OF THE REPORT OF THE BOARD AND FINANCIAL STATEMENTS 31 MARCH 2015**

- 7.1 Ms Watson gave a presentation and briefing on the Society's accounts for the year to 31 March 2015.
- 7.2 The Report of the Board and the Financial Statements to 31 March 2015 were proposed for approval by Ms Smith and seconded by Mr Convery.

#### **8. ELECTION TO THE BOARD**

##### **8.1 Board Membership**

- 8.1.1 Three Board members stood down for re-election. These were: Mrs Isabell McLaughlan, Ms Maxine Smith and Mr Jim Convery. As there had been no nominations for Board membership the Chair confirmed that Mrs McLaughlan, Ms Smith and Mr Convery were therefore re-elected to the Board.
- 8.1.2 In addition, Mrs Slimon retired from the Board. Mrs Slimon's contribution over many years was acknowledged and appreciated and the Board members were very sorry to lose such a valuable colleague.
- 8.1.3 The two co-opted Board members, Miss Gail Linden and Mr Angus McMaster, both stood for election to the Board. As no other nominations had been received, the Chair confirmed that Miss Linden and Mr McMaster were duly elected to the Board.

## 8.2 Election of Chairperson

8.2.1 Mr Russell was formally proposed as Chairperson by Mrs McLaughlan. This was seconded by Mr Sinclair. Mr Russell was therefore formally confirmed to continue in the role of Chairperson.

## 8.3 Election of Vice-Chairperson

8.3.1 It was agreed that election to this position would be deferred to the September Board meeting. This was proposed by Mr Convery and seconded by Ms Smith.

## 8.4 Election of Secretary

8.4.1 Ms Smith was formally proposed as the Secretary by Mrs McLaughlan. This was seconded by Mr McMaster. Ms Smith was therefore formally confirmed to continue in the role of Secretary.

## **9. APPOINTMENT OF BAKER TILLY FOR THE FINANCIAL YEAR 2015/16**

9.1 Baker Tilly were re-appointed as the Society's auditors. This was proposed by Mr Convery and seconded by Mr Sinclair.

## **10. ANY OTHER NOTIFIED BUSINESS**

10.1 There was no other notified business.