

## **ALBYN HOUSING SOCIETY LIMITED**

**Minutes of the ANNUAL GENERAL MEETING of Albyn Housing Society Limited held on Tuesday 13 August 2013 at 7.00pm at the Drumossie Hotel, Inverness**

### **Present**

Mrs I McLaughlan (Chair)	Mrs S Slimon	Mrs M Cairney
Mr J Convery	Mr B Summerfield	Miss C Cameron
Mr J Oag	Mr D Russell	Mr G Sinclair
Mrs I MacRae		

### **Members in Attendance**

Mr J Rodewald	Mrs J Kafetzaki	Mr A Harris
Mr L Salkin	Ms K Williams	Ms P Dingwall
Ms E Grant	Mr T Solle	Ms A MacLean
Mrs C Craib		

### **Albyn Staff in Attendance**

Mr C Macaulay	Mr R Nairn	Mr D Lockhart
Ms H Barton	Miss C Lawrie	Miss L Mackay
Ms F Munro	Mrs Y Simpson	Ms H Mackie
Ms L Fraser	Mr G Rose	Ms S Watson
Ms M Gilmour		

20 tenants and guests were also present.

### **1. GUEST SPEAKER**

Councillor Drew Hendry, Leader of the Council, made a presentation as Guest Speaker. Councillor Hendry was thanked for his interesting presentation.

### **2. APOLOGIES**

Apologies were received from: Ms M Smith; Reverend Macarthur; Invergordon Community Council; Mr N Campbell; Mr and Mrs Henderson; Mr W Milne; Mr and Mrs Rennie; Mrs J Fenn; Mr A Shute; Mr K MacMillan; Mr J Boocock; Mrs M Lee-Macpherson; Mrs A McDougall; Mr R Cairney; Mrs E Thomson; Mr M Reid; Mr and Mrs Campbell; Mr and Mrs Cavanagh; Mr and Mrs Laing; and Mrs M Wilson.

### **3. APPROVAL OF MINUTES OF THE 2011/12 ANNUAL GENERAL MEETING**

- 3.1 The minutes of the previous Annual General Meeting held on 14 August 2012 were adopted as a true record. These were proposed by Mr Oag and seconded by Mr Sinclair.

### **4. CHAIRPERSON'S REPORT**

- 4.1 The Chairperson's report was presented by Mrs McLaughlan. The full presentation is contained in the summary and full Annual Report for 2012/13.

### **5. CHIEF EXECUTIVE'S REPORT**

- 5.1 The Chief Executive's report was presented Mr Macaulay. The full presentation is contained in the summary and full Annual Report for 2012/13.

### **6. FINANCE & CORPORATE SERVICES DIRECTOR'S REPORT & APPROVAL OF THE REPORT OF THE BOARD AND FINANCIAL STATEMENTS 31 MARCH 2013**

- 6.1 Mr Nairn gave a presentation and briefing on the Society's accounts for the year to 31 March 2013. The full presentation is contained in the full Annual Report for 2012/13.
- 6.2 The Report of the Board and the Financial Statements to 31 March 2013 were proposed for approval by Mr Convery and seconded by Miss Cameron.

### **7. ELECTION TO THE BOARD**

#### **7.1 Ballot**

- 7.1.1 Three Board members stood down for re-election. These were: Mrs Isabell McLaughlan, Mrs Sheena Slimon and Mr George Kelman.
- 7.1.2 Four Board members stood down and did not seek re-election. They were: Miss Christina Cameron, Mrs Maureen Cairney and Mrs Ella MacRae.
- 7.1.3 In addition, four candidates for Board membership were identified through the recent recruitment drive. They were: Ms Erin Grant, Ms Karen Williams, Ms Pauline Dingwall and Mr Thomas Solle.
- 7.1.4 A ballot therefore took place which included those standing for re-election and the four external candidates. The votes were counted by Albyn's independent adjudicator, Ms Janet Wilson from Wilsons Solicitors.

7.1.5 The results of the ballot confirmed the following as joining Ms Maxine Smith, Mr Jim Convery, Mr Bryan Summerfield, Mr Douglas Russell, Mr Jim Oag and Mr Gavin Sinclair as Board members: Mrs Isabell McLaughlan, Mrs Sheena Slimon, Ms Pauline Dingwall, Ms Erin Grant, Ms Karen Williams and Mr Thomas Solle.

## 7.2 Election of Chairperson

7.2.1 Mr Douglas Russell was formally proposed as Chairperson by Mrs McLaughlan. This was seconded by Mr Sinclair. Mr Russell was therefore formally agreed as the Chairperson.

## 7.3 Election of Vice-Chairperson

7.3.1 Mr Gavin Sinclair was formally proposed to continue as Vice-Chairperson by Mr Oag. This was seconded by Mr Convery. Mr Sinclair was therefore formally confirmed as the Vice-Chairperson.

## 7.4 Election of Secretary

7.4.1 Mr Bryan Summerfield was formally proposed as the Secretary by Mrs Slimon. This was seconded by Mr Sinclair. Mr Summerfield was therefore formally confirmed as the Secretary.

## **8. HOUSING DEVELOPMENTS**

8.1 Mr Lockhart, Asset Management & Investment Director, gave a slideshow presentation on the year's housing developments.

## **9. APPOINTMENT OF BAKER TILLY FOR THE FINANCIAL YEAR 2012/13**

9.1 Baker Tilly were re-appointed as the Society's auditors. This was proposed by Mr Russell and seconded by Mr Convery.

## **10. ANY OTHER NOTIFIED BUSINESS**

10.1 There was no other notified business.

## **11. BALLOT RESULTS**

11.1 These are included in Item 7 above.