

ALBYN HOUSING SOCIETY LIMITED

Minutes of the ANNUAL GENERAL MEETING of Albyn Housing Society Limited held on Monday 11 September 2017 at 7.00pm at the Drumossie Hotel, Inverness

Present

Mr D Russell (Chair)	Mrs E Grant	Mr A McMaster
Mr I Fosbrooke	Mr J Convery	Mr S Gracie
Mr G Sinclair	Mr S Smith	

Members in Attendance

Mrs J Kafetzaki	Mr L Salkin	Mr M Harrison
Ms A MacLean	Ms S Slimon	Mr J Rodewald
Mrs M Lee-MacPherson		

Albyn Staff in Attendance

Mr C Macaulay	Mr R Nairn	Ms M Gilmour
Miss C Lawrie	Ms A Mackay	Mr G Hamilton
Mr G Rose	Mr J Banks	Ms H Cameron
Ms L Cook	Ms S Cribb	Ms S Watson
Ms L Fraser		

18 tenants and guests were also present.

1. GUEST SPEAKER

Ms Kelly McBride was the guest speaker. Ms McBride is a Democratic Engagement Officer at The Democratic Society. Ms McBride gave an interesting presentation on community engagement, including the use of IT. Ms McBride was thanked for her interesting presentation.

2. APOLOGIES

Apologies were received from: Mrs I McLaughlan, Ms M Smith, Ms M Duncan, Mr and Mrs Henderson, Ms C Craig, Ms G Linden, Mr A Shute and Mr S Noble.

3. APPROVAL OF MINUTES OF THE 2016 ANNUAL GENERAL MEETING

- 3.1 The minutes of the previous Annual General Meeting held on 13 September 2016 were adopted as a true record. These were proposed by Ms MacLean and seconded by Mrs Lee-MacPherson.

4. CHAIRPERSON'S REPORT

- 4.1 The Chairperson's report was presented by Mr Russell. The full presentation is contained in the summary of the Annual Report for 2016/17.

5. CHIEF EXECUTIVE'S REPORT

- 5.1 The Chief Executive's report was presented by Mr Macaulay. The full presentation is contained in the summary of the Annual Report for 2016/17.

6. FINANCE & CORPORATE SERVICES MANAGER'S REPORT & APPROVAL OF THE REPORT OF THE BOARD AND FINANCIAL STATEMENTS 31 MARCH 2017

- 6.1 Ms Watson gave a presentation and briefing on the Society's accounts for the year to 31 March 2017.
- 6.2 The Report of the Board and the Financial Statements to 31 March 2017 was approved. This was proposed by Mr Convery and seconded by Mr Sinclair.

7. ELECTION TO THE BOARD

7.1 Board Membership

- 7.1.1 Three Board members stood down for re-election. These were: Mrs Erin Grant, Ms Maxine Smith and Mr Jim Convery. All were duly re-elected to the Board.
- 7.1.2 One member of the Board, Mr Gavin Sinclair, stood down and did not seek re-election. Mr Sinclair was thanked by the Chair for his valuable contribution over the years to the Board. The Chair gave Mr Sinclair a token of the Board's appreciation.
- 7.1.3 This left three vacancies on the Board.
- 7.1.4 It was confirmed that Board membership was therefore: Mr Angus McMaster, Ms Erin Grant, Mrs Isabell McLaughlan, Mr Jim Convery, Ms Maxine Smith, Mr Ian Fosbrooke, Mr Sandy Gracie, Mr Shaun Smith and Mr Douglas Russell.

7.2 Election of Office Bearers

7.2.1 Election of office bearers had taken place at the 15 August 2017 Board meeting. The meeting was therefore informed of the undernoted re-elections:

- Chairperson: Mr Douglas Russell
- Vice-Chair: Mrs Erin Grant
- Board Secretary: Ms Maxine Smith

8. **APPOINTMENT OF RSM (UK) FOR THE FINANCIAL YEAR 2016/17**

8.1 RSM (UK) had indicated that they were content to continue as the Society's auditors. This is now the subject of a tender process and the outcome will be decided in due course.

9. **ANY OTHER NOTIFIED BUSINESS**

9.1 There was no other notified business.